

OCCUPATIONAL LICENSE TAX APPLICATION

(The tax is due January 1 for existing businesses, and is delinquent after the last day of February.)

1. Date of Return ____/____/____ (MONTH, DAY, YEAR)
2. ☐ New Business ☐ Renewal--PROVIDE PRIOR YEAR'S LICENSE NUMBER: _____
3. FEDERAL EMPLOYER ID NUMBER: _____
4. LA SALES TAX NUMBER: _____
5. LOCAL SALES TAX NUMBER: _____
6A. TAXPAYER NAME _____ B. TELEPHONE NUMBER _____

C. TRADE NAME _____

D. MAILING ADDRESS, CITY, STATE, ZIP CODE _____

E. PHYSICAL LOCATION, STREET ADDRESS, CITY, STATE, ZIP CODE _____

7. Location of Accounting Records: ☐ d ☐ e

8. Type of Business: ☐ Individual ☐ Partnership ☐ Corporation
☐ Governmental ☐ Non-profit ☐ Other (specify) _____

9. Provide information on owner(s) below. If corporation or partnership, provide information for officers or partners. For corporation, provide state of incorporation:

NAME	TITLE	SOCIAL SECURITY NUMBER
RESIDENT ADDRESS		TELEPHONE NUMBER
NAME	TITLE	SOCIAL SECURITY NUMBER
RESIDENT ADDRESS		TELEPHONE NUMBER
NAME	TITLE	SOCIAL SECURITY NUMBER
RESIDENT ADDRESS		TELEPHONE NUMBER

10. Name and address of agent for service of process _____

11. Nature of Business--description of sales or activity. _____

I affirm that the information given on this application and the attached schedules is true and correct.

12. SIGNATURE OF APPLICANT _____ TITLE _____

SIGNATURE OF PREPARER IF DIFFERENT FROM ABOVE _____

SCHEDULE A: CALCULATION OF TAXABLE GROSS RECEIPTS

NEW BUSINESS

13. CHECK ONE:

- ☐ STARTED NEW BUSINESS ON _____ (DATE)
- ☐ PURCHASED EXISTING BUSINESS—NAME OF PREVIOUS OWNER _____
- ☐ OTHER (SPECIFY) _____

14. CHECK ONE BOX BELOW AND FOLLOW INSTRUCTIONS TO CALCULATE TAXABLE GROSS RECEIPTS:

☐ BUSINESS OPENED THIS CALENDAR YEAR

LESS THAN 30 DAYS

☐ BETWEEN DECEMBER 2 AND DECEMBER 31;

TOTAL GROSS RECEIPTS FOR PERIOD OF OPERATION: _____

☐ PRIOR TO DECEMBER 2; PAY MINIMUM TAX; CALCULATE REMAINDER DUE

AFTER FIRST 30 DAYS OF OPERATION USING METHOD IMMEDIATELY BELOW.

☐ MORE THAN 30 DAYS;

A. GROSS RECEIPTS FOR FIRST 30 DAYS: _____

B. DEDUCTIONS*: _____

C. A MINUS B EQUALS TAXABLE RECEIPTS: _____

D. NUMBER OF MONTHS IN OPERATION: _____

E. D TIMES C EQUALS ESTIMATED TAXABLE GROSS OF: _____

☐ BUSINESS OPENED DURING THE PREVIOUS CALENDAR YEAR

A. GROSS RECEIPTS: _____

B. DEDUCTIONS*: _____

C. A MINUS B EQUALS TAXABLE RECEIPTS: _____

D. NO. OF DAYS OPERATION: _____

E. C/D EQUALS AVERAGE GROSS RECEIPTS: _____

F. 365 TIMES E EQUALS ESTIMATED TAXABLE GROSS OF: _____

☐ EXISTING BUSINESS

15. A. GROSS SALES/RECEIPTS: _____

B. DEDUCTIONS*: _____

C. A MINUS B EQUALS TAXABLE RECEIPTS: _____

☐ RETAIL DEALERS OF GASOLINE AND MOTOR FUELS

16. A. GROSS SALES/RECEIPTS: _____
(DO NOT INCLUDE SALES OF MOTOR FUELS)

B. DEDUCTIONS*: _____

C. A MINUS B EQUALS TAXABLE RECEIPTS: _____

D. TAX DUE FROM TABLE 1 _____

E. GALLONS OF GASOLINE & MOTOR FUELS SOLD _____

F. TAX DUE ON LINE E FROM TABLE 1.1 _____

G. TOTAL TAX DUE LINE D PLUS LINE F _____

H. MAXIMUM TAX DUE 6,200.00

I. ENTER THE LESSER OF LINE G or LINE H _____

17. CLASS: ☐ RETAIL ☐ WHOLESALE ☐ COMMISSION ☐ PUBLIC UTILITIES ☐ LENDING
☐ OTHER

18. USE APPROPRIATE TABLE TO CALCULATE TAX DUE:

(FOR OTHERS, PROFESSIONALS, OR PHARMACIES MULTIPLY TAXABLE RECEIPTS BY .01%) _____

19. FLAT FEES:

ITEM	NUMBER	FEE	TOTAL FOR ITEM
TOTAL FOR FLAT FEES			

20. AMOUNT OF TAX DUE (TOTAL OF LINES 18 AND 19) _____

21. INTEREST (1¼% PER MONTH OF THE TAX DUE FROM THE DUE DATE UNTIL
UNTIL TAX IS PAID): _____

22. PENALTY (5% OF THE TAX DUE FOR EACH THIRTY DAYS, OR FRACTION
THEREOF, FROM THE DUE DATE UNTIL THE RETURN IS FILED, BUT IS LIMITED
TO A TOTAL OF 25%): _____

23. TOTAL AMOUNT DUE _____

**DEDUCTIONS ARE ALLOWABLE FOR THESE BUSINESSES: SERVICE STATIONS, INTERSTATE SALES OF STOCKS
& BONDS, AND UNDERTAKERS.*